

# HUNGERFORD TOWN COUNCIL

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**DRAFT MINUTES** of the **Recreation, Amenities and War Memorials Committee** meeting held on Tuesday 20<sup>th</sup> April 2021 at 7.00pm, remotely.

**Present:** Cllrs Simpson, Winsor, Knight, Alford, Yakar-Wells, Fyfe and Shatford.  
Also, Cllrs Nick Schlanker and Rupert Mills, Sarah Hennessey (Deputy Town Clerk) and Sharon Prance (RFO).

The meeting was being recorded.

**RA2021023 Apologies for absence** – District Councillor Dennis Benneyworth.

**RA2021024 Co-option of Councillors to the committee**

**Proposed:** Cllr Simpson

**Seconded:** Cllr Winsor

**Resolution:** Cllr Nick Schlanker be co-opted to join the committee.

**Proposed:** Cllr Simpson

**Seconded:** Cllr Knight

**Resolution:** Cllr Rupert Mills be co-opted to join the committee.

**RA2021025 Declarations of Interest** – None.

**RA2021026 Agreement of minutes of meeting held on 16<sup>th</sup> March 2021 and update on actions:**

**Proposed:** Cllr Simpson

**Seconded:** Cllr Knight

**Resolution:** To accept the minutes of 16<sup>th</sup> March 2021 as a true record, Cllrs Fyfe, Yakar-Wells, Schlanker and Mills abstained.

Bridge Street War Memorial – moving the benches back to the edges of the paved area to be removed from the maintenance man's work list. Benches to remain where they are for the time being.

Tree Inspection – waiting to hear from the arboriculturist with a date.

Suggestions for a memorial to Jack Williams – a couple of suggestions have been received.

**Proposed:** Cllr Winsor

**Seconded:** Cllr Simpson

**Resolution:** Office to investigate costings of proposed suggestions.

**ACTION:** Jack's family will be contacted to see what their views are. Bring back to a future meeting.

All other actions were completed.

To-Do list – The solicitor has advised that an application to register the land will be submitted to the charity commission this week.

**RA2021027 Croft Field Activity Centre** – Consider proposals submitted by the architect. There was nothing to report on this matter as we are still waiting to receive revised layout plans. Once received, these will be discussed by the working party.

**RA2021028 St Saviour's Cemetery**

– Consider request from a member of the public to install a bench. There are currently over 70 benches in the town which are maintained by our maintenance man and he does this on a continuous programme. The committee are sympathetic to requests for new benches but feel these should be funded by the person requesting them and this should include a contribution towards the cost of maintaining them.

**Proposed:** Cllr Simpson

**Seconded:** Cllr Yakar-Wells

**Resolution:** Office to draw up a schedule of costs for the purchase, installation and cost of maintaining a bench for a 10-year period. This information will be passed on to the member of the public.

– Consider quotes for stump grinding and repair of the wall – see private report.

**Proposed:** Cllr Winsor

**Seconded:** Cllr Knight

**Resolution:** To accept the quote in option 2(a) and instruct the contractor to carry out the repair to the wall. To instruct the tree surgeon to carry out the stump grinding to a maximum amount of £250.

**ACTION:** Office to write to the neighbour to advise the committee's proposal and to request access to enable the stump grinding.

– Discuss action regarding tree roots affecting a headstone. A stonemason has been instructed to remove the headstone and the tree roots will be investigated by a tree surgeon who will advise the best course of action. **ACTION:** Bring back to a future meeting.

**RA2021029 Health & Safety – Including any other concerns relating to Covid19** – It was noted that the stewards were not present at the Wednesday market last week and there was no facility to sign people in and out. The situation will be monitored.

Meeting finished at 7.44pm.

## PART 2

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

**RA2021030 Triangle Field** – Update on progress of new management agreement. Suggested amendments of Heads of Terms were discussed.

**Proposed:** Cllr Simpson

**Seconded:** Cllr Yakar-Wells

**Resolution:** HRFC will be notified by letter of the committee's decision.

**ACTION:** Office to draft a letter to HRFC.

**RA2021031 Consider repairs to wall at Bridge Street War Memorial Area.**

**Proposed:** Cllr Simpson

**Seconded:** Cllr Knight

**Resolution:** To accept the quote and instruct the contractor to undertake the repair to the retaining wall.

Meeting closed at 8.10pm.